



ERRATUM ON CAMPUS MANAGERS POSTS:

Please note that two Campus Managers posts that were advertised on Sunday World Newspaper date 19 October 2025 with the closing date of 04 November 2025 are amended and those who already applied may not re-apply.

APPLICATIONS ARE INVITED FROM SUITABLY QUALIFIED PEOPLE FOR THE FOLLOWING DEPARTMENT OF HIGHER EDUCATION & TRAINING (MOTHEO TVET COLLEGE), PERMANENT POSITIONS:

INSTRUCTIONS TO APPLICANTS: The application must only include a completed and signed new Z83 form, obtainable from any Public Service Department or on the College website at www.motiveotvet.edu.za. and a detailed Curriculum Vitae. Certified copies of certificates, identity documents and all other relevant documents like a drivers' license will only be requested from shortlisted candidates on or before the interview date. A complete set of applications must be submitted separately for every post that you wish to apply for with a clear post description and Reference number. **Persons with disabilities are encouraged to apply.** The College has the right to withdraw and/or amend adverts for post(s) and retains the right not to fill the post(s) as determined by the delegated authority. It is the responsibility of applicants to ensure that their applications reach the College on or before the closing date. **Applications received after the closing date will under no circumstance be considered.**

PLEASE FORWARD APPLICATIONS TO: Email: recruitment@motheotvet.edu.za or hand deliver at the following address:

THE PRINCIPAL MOTHEO TVET COLLEGE
C/o ALIWAL & St GEORGES STREETS PRIVATE BAG X20509
BLOEMFONTEIN
9300

For the attention of Ms NP Nameka

Closing date for applications is 05 February 2026 (No late applications will be accepted)

APPLICANTS ARE RESPECTFULLY INFORMED THAT IF NO NOTIFICATION OF APPOINTMENT IS RECEIVED WITHIN 4 MONTHS OF THE CLOSING DATE THEY MUST ACCEPT THAT THEIR APPLICATIONS WERE UNSUCCESSFUL.

POST CAMPUS MANAGER

REFERENCE NUMBER MOT/CAM-MAN/TBN/2025

POST LEVEL 05

CENTRE THABA-NCHU CAMPUS

SALARY R 632,205.00pa

MINIMUM REQUIREMENTS

A recognised 3 or 4-year qualification which must include appropriate training as an Educator. 7 years' experience of which 3 years should be at a supervisory level. SACE Certificate. Valid Driver's License

RECOMMENDATIONS

Sound knowledge of transformational issues in the TVET Sector. Experience in managing people, project, finances, Labour Relations and development. Good governance Practices relevant to TVET Sector. Ability to engage in Strategic Planning, research, analytical and report-writing skills. Sound knowledge and insight into the relevant legislation, policies and procedures governing the TVET sector. Extensive management, administrative and organising skills.

CORE DUTIES:

Provide strategic leadership and management at the campus. Ensure co-ordination and alignment of the campus performance with the vision of the college and frequently monitor it against college targets. Oversee the entire administration, HR functions, Finance including the budget, Supply Chain Management and maintain a regular update of the asset register of the campus. Manage leave as well as the performance of staff at the campus by guiding, supporting and developing the staff. Manage curriculum and programmes offered at the campus including where possible the learnership. Partnership project and skills programmes. Assist with financial planning and control of campus programmes to support students who are under-performing. Perform all other relevant functions for the improvement of the College as directed by management. Be prepared to work beyond normal working hours

ENQUIRIES: Mr N Olin

CONTACT NO: 051 014 7664



POST CAMPUS MANAGER

REFERENCE NUMBER MOT/CAM-MAN/BNF/2025

POST LEVEL 05

CENTRE BLOEMFONTEIN CAMPUS

SALARY R 632,205.00pa

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